### CRIME STOPPERS OF LAKE CHARLES, INC.

**Reviewed Financial Statements** 

For the year ended December 31, 2007

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7-16-08

#### **CONTENTS**

	PAĠE
ACCOUNTANTS' REVIEW REPORT	3
FINANCIAL STATEMENTS Statement of Financial Position Statement of Activities Statement of Cash Flows Notes to Financial Statements	4 5 6 7-11
ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES	12-14

Tax

Accounting and Auditing
Financial Planning and Forecasting
Estate Planning
Management Advisory Services
Small Business Accounting Services

#### **ACCOUNTANTS' REVIEW REPORT**

MEMBERS

To the Board of Directors Crime Stoppers of Lake Charles, Inc. Lake Charles, Louisiana

Robert G. Dunn CPA

Sara A. Roberts



We have reviewed the accompanying statement of financial position of Crime Stoppers of Lake Charles, Inc. (a nonprofit organization) as of December 31, 2007, and the related statements of activities and cash flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of Crime Stoppers of Lake Charles, Inc.

A review consists principally of inquiries of Organization personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with U.S. generally accepted accounting principles.

DUNN, ROBERTS & COMPANY, LLC

Dum, Roberts + Rompany, LLC

Lake Charles, Louisiana

June 25, 2008

724 Kirby Street Lake Charles, La. 70601

Telephone: (337) 493-3100 Fax: (337) 493-3104

www.dunnroberts.com

## STATEMENT OF FINANCIAL POSITION

December 31, 2007

### **ASSETS**

Cash	<b>\$</b> 73,881
Certificates of deposit	104,716
Receivables, state and local governments	2,200
Total assets	\$ 180,797

#### LIABILITIES AND NET ASSETS

NET ASSETS Unrestricted net assets		
Operating	<b>\$</b>	66,606
Board designated		3,516 70,122
		10,122
Temporarily restricted net assets		110,675
Total liabilities and net assets	\$	180,797

See accompanying notes and accountants' report.

## STATEMENT OF ACTIVITIES

## For the year ended December 31, 2007

SUPPORT AND REVENUE	;	Unre	estricted		mporarily estricted		Total
· · · · · · · · · · · · · · · · · · ·							
Support Contributions		s	40.405	\$		\$	40 405
<del></del>		Ф	12,425	Ф	40 705	Þ	12,425
State and local government (Act 50)			-		42,765		42,765
Net assets released from restrictions			49,299		(49,299)		
· · · · · · · · · · · · · · · · · · ·			61,724		(6,534)		55,190
Revenue .							
Withdrawal from certificate of deposit					:		
Interest income			5,057				5,057
			5,057		-		5,057
Total support and revenue			66,781		(6,534)		60,247
EXPENSES			•				
Program services			. ===				
Payoffs			4,500		-		4,500
General and administrative							
Annual banquet			3,790		_		3,790
Dues and subscriptions			5		_		5
Insurance			1,155		_		1,155
Office expenses			647				647
Outside services			1,950		-		1,950
			1,950		-		1,850
Postage					-		,
Professional fees			2,500		-		2,500
Promotions			43,503		-		43,503
Telephone			1,630				1,630
			55,345		-		55,345
Total expenses			59,845_	<u>·</u>			59,845
CHANGE IN NET ASSETS			8,936		(6,534)		402
NET ASSETS, BEGINNING OF YEAR			63,186		117,209		180,395
NET ASSETS, END OF YEAR		\$	70,122	\$	110,675	\$	180,797
· ·							

See accompanying notes and accountants' report.

## STATEMENT OF CASH FLOWS

## For the year ended December 31, 2007

CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from contributors	\$	12,425
Cash received from state and local governments		43,629
Interest received		5,057
Cash paid to suppliers and informants		(59,845)
Net cash provided by operating activitites		1,266
CASH FLOWS FROM INVESTING ACTIVITIES		
Deposits to certificates of deposit		(4,920)
Net cash used by investing activitites		(4,920)
Net decrease in cash and equivalents		(3,654)
Cash and equivalents at beginning of year		77,535
Cash and equivalents at end of year	<u> </u>	73,881
RECONCILIATION OF NET INCOME TO NET CASH		•
PROVIDED BY (USED IN) OPERATING ACTIVITIES		
Increase in net assets	\$	402
Adjustments to reconcile net assets to net cash		
provided by (used in) operating activities:		
Decrease in accounts receivable		864
Net cash provided by operating activities	\$	1,266

See accompanying notes and accountants' report.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2007

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Organization and Nature of Activities

Crime Stoppers of Lake Charles, Inc. is a corporation organized under the laws of the State of Louisiana for the purpose of promoting community welfare and lessening the burdens of law enforcement agencies by assisting in the apprehension and conviction of criminals through making funds available for use in offering rewards.

The Organization's funding for 2007 was provided by contributions from the general public, violation collections from local courts, and collections received from state and local governments in connection with Act 50 of the 2002 Regular Legislative Session, which amended the Code of Criminal Procedure Article 895.4. Act 50 mandates that all courts assess an additional cost of court of two dollars per offense from anyone convicted of any criminal or traffic offense in any district, parish, city or mayor's court and where a crime stoppers organization exists. The Organization began receiving funds as a result of this Act in October 2002. Funds received under this Act are classified as temporarily restricted until the purpose restriction is accomplished.

#### **Basis of Accounting**

The accompanying financial statements are prepared on an accrual basis; therefore, revenue is recognized when earned and expenses when incurred. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions.

#### Financial Statement Presentation

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Net assets of the Organization and changes therein are classified into the following categories:

#### **NOTES TO FINANCIAL STATEMENTS**

December 31, 2007

# NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Financial Statement Presentation (continued)

**Unrestricted net assets** are not subject to donor-imposed stipulations, or the donor-imposed stipulations have expired. The Organization's unrestricted net assets are composed of the following:

**Operating:** Net assets that are available to fulfill the purpose and administration of the Organization.

**Board Designated:** Net assets that are designated by the Board and represent unrestricted funds that have been set-aside for a designated purpose.

Temporarily restricted net assets consist of donor-restricted contributions. Amounts restricted by the donor, grantor or other outside party for a particular purpose are recognized as revenue when received and such amounts are reported as temporarily restricted net assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Permanently restricted net assets are those net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization. Generally, the donors of these assets permit the Organization to use all or part of the income earned on any related investments for general or specific purposes.

#### Support and Revenue

The Organization has also adopted SFAS No. 116, Accounting for Contributions Received and Contributions Made. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2007

# NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Use of Estimates

The preparation of financial statements for the Organization in conformity with generally accepted accounting principles requires the use of management's estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### Income Taxes

Crime Stoppers of Lake Charles, Inc. is an organization exempt from income tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes is presented on the statement of activities. In addition, the Organization has been determined by the Internal Revenue Service not to be a private foundation within the meaning of Section 509(a) of the Code. Currently, the Organization engages in no activities that would be taxed as unrelated business income.

#### Donated Services

Crime Stoppers of Lake Charles, Inc. receives free advertising from several companies. The values for these donated services cannot be reasonably determined.

#### Cash and Cash Equivalents

The Organization considers all liquid investments with an original maturity of three months or less to be cash equivalents. Cash received in connection with Act 50 is required to be held in a separate account.

#### Certificates of Deposit

Certificates of deposit are carried at market value.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2007

# NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Receivables

The Organization considers all receivables to be fully collectible; accordingly, no allowance for doubtful accounts is required. If an amount becomes uncollectible, it will be expensed in the period the determination is made.

#### **Environmental Matters**

As of December 31, 2007, the Organization is not aware of any violation with respect to environmental issues that need to be considered.

## NOTE B - TEMPORARILY RESTRICTED NET ASSETS AND BOARD DESIGNATED FUNDS

As of December 31, 2007, temporarily restricted net assets are available for the following purposes or periods:

#### Purpose restrictions:

Act 50 - Paying rewards, operation of a hotline used for receiving information, and for other purposes directly related to obtaining information on criminal activities

\$ 110,675

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2007

# NOTE B – TEMPORARILY RESTRICTED NET ASSETS AND BOARD DESIGNATED FUNDS (CONTINUED)

Net assets were released from donor restrictions by incurring expenses satisfying the purpose or time restrictions specified by donors as follows:

Purpose restriction accomplished:

Act 50 - purposes directly related to obtaining information on criminal activities:

Rewards

\$ 49,299

Board designated funds are designated for the purpose of issuing rewards for information leading to the conviction of a criminal whose act was arson. The balance at December 31, 2007 was \$3,516.

#### NOTE C - SUPPORT CONCENTRATION

During the year ended December 31, 2007, the Organization received 71% of its support from collections received from state and local governments in connection with Act 50 of the 2002 Regular Legislative Session, which amended the Code of Criminal Procedure Article 895.4. Act 50 mandates that all courts assess an additional cost of court of two dollars per offense from anyone convicted of any criminal or traffic offense in any district, parish, city or mayor's court and where a crime stoppers organization exists.

#### NOTE D- CONCENTRATIONS OF CREDIT RISKS

Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash and certificates of deposit in financial institutions. Cash and certificates of deposit with one financial institution exceeded federally insured limits at December 31, 2007 by \$44,199.

#### NOTE E - FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Board of Directors
Crime Stoppers of Lake Charles, Inc. (a nonprofit organization)
Lake Charles, Louisiana

We have performed the procedures included in the Louisiana Governmental Audit Guide and enumerated in Appendix A. which were agreed to by the management of Crime Stoppers of Lake Charles, Inc., and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Crime Stoppers of Lake Charles Inc.'s compliance with certain laws and regulations during the year ended December 31, 2007 included in the accompanying Louisiana Attestation Questionnaire. agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described in Appendix A either for the purpose for which this report has been requested or for any other purpose.

We were not engaged to, and did not; perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Crime Stoppers of Lake Charles, Inc., and the Legislative Auditor (State of Louisiana), and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

#### **DUNN, ROBERTS & COMPANY, LLC**

Lake Charles, Louisiana June 25, 2008

#### **APPENDIX A**

# CRIME STOPPERS OF LAKE CHARLES, INC. AGREED-UPON PROCEDURES

#### December 31, 2007

#### A. FEDERAL, STATE, AND LOCAL AWARDS

Determined the amount of federal, state and local expenditures for the fiscal year, by grant and grant year.

No grants of public funds were received this year.

#### B. MEETINGS

Examined evidence indicating that agendas for meetings recorded in the minute book were posted as an open meeting as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Crime Stoppers of Lake Charles, Inc. is not subject to the above referenced open meeting law.

#### C. COMPREHENSIVE BUDGET

For all grants exceeding five thousand dollars, determined that each applicable federal, state, or local grantor agency was provided with a comprehensive budget of those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

No grants of public funds were received this year.

#### D. PRIOR COMMENTS AND RECOMMENDATIONS

Review any prior-year suggestions, recommendations, and/or comments to determine the extent to which such matters have been resolved.

There were no reported prior year comments or recommendations.

JUN/25/2008/WED 03:42 PM NICHOLS CONSTRUCTION

FAX No. 8825870

PJ 002

Jan. 25. 2008 3:40PM

No. 3772 P. 2

#### CRIME STOPPERS OF LAKE CHARLES, INC. LOUISIANA ATTESTATION QUESTIONNAIRE

January 30, 2008

Duan, Roberts & Company, LLC 724 Kirby Street Lake Charles, Louisiana 70501

In connection with your review of our financial statements as of December 31, 2007 and for the period then ended, and as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Gaide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal accurate over compliance with such laws and regulations.

We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of (date of nompletion/representation).

Federal, State, and Local Awards

We have detailed for you the amount of Federal, sinte and local award expenditures for the Secal year, by grant spd great year.
Yes No [ ] N/A

All transcrious relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and granter officials.

Yes M No [ ] NA

The reports filed with fideral, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes [4] No [1] N/A

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OME Compliance Supplement, matters contained in the grant seconds, eligibility requirements, activities allowed and anallowed, and reporting and budget requirements.

Yes M No [] N/A

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Yes [] No [] (NA)

Ru deel

For each federal, rists, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes [] No [] (NA)

JUN/25/2008/WED 03:42 PM NICHOLS CONSTRUCTION

FAX No. 8825870

P. 003

Jun. 25. 2008 3:40PM

No. 3772 P. 3

Prior Year Comments
We have tesoived all prior-year recommendations and/or comments,
Yes [] No [] N/A

We have disclosed to you all knows noncompliance of the foregoing laws and regulations, as well as any controlletions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance which may occur up to the date of your report.

Amra 2000 Becombary 6-25-08 per 2000 Descriptions 6-25-08 per President 6-25-08 per